

# OREGON CITY COMMUNITY EDUCATION

## ODOT Driver Education Program

### Policies and Syllabus

## Student-Parent Signature Copy

This course is designed to provide students with the information necessary to become safe, responsible drivers. It is intended to provide knowledge of how traffic safety can be affected by the following: a driver's attitude and skills, traffic conditions, weather, the condition of the vehicle, as well as an individual's understanding of the traffic laws. Any outstanding paperwork or drive requirements will delay completion of class.

### **Classroom Expectations**

- Student will be expected to be in their seat on time with driver education materials, and writing utensil.
- Parent/Teen Driving and Vehicle Use Agreement; Reference Point Discovery; and Insurance Requirement are three (3) homework assignments that require parent and student to complete together. Classroom instructor will require these to be completed per the lesson plan for that term.
- Be involved in a variety of class activities. Listen politely when others are talking.
- Respect the rights of others to learn in this classroom. If student is disruptive to instructor and/or other students in the classroom, student can be asked to leave the class. Time missed in classroom must be made up in another program or the other classroom day offered by our program. (see calendar)
- If disruptive behavior continues or becomes unsafe to others, student can also be asked not to return to the program. There is no refund.
- Lying head on desk during instruction or presentations is not acceptable, We give a break during the classroom hours and allow students to bring a snack and beverage.

### **Behind-the-Wheel Expectations**

- No cell phone use during drive lab by student observer or student driver.
- Student will be expected to be on time with permit and ready to drive.
- Student will be expected to participate in driving activities and observation activities.
- Student will be expected to respect and politely listen in addition to understanding that each student comes with a different level of driving skills.
- Student must take direction from instructor during drive lab in a safe manner by listening and responding appropriately.
- With Parent/Guardian participation, student is expected to practice at least one hour in between each scheduled drive lab using the student/parent practice sheets and drive routes.
- Instructor can postpone any drive lab and/or final drive assessment if student assessment shows student not ready to move to next drive assessment. Fee can be incurred.

### **General Information**

Expectations will be discussed at parent night and first day of class. Phones and devices are to be put on airplane mode and in the classroom keeper. Students who choose to use their devices during class will be excused and a make up day will be needed.

- Grading/Attendance is required by ODOT.
- Satisfies the State of Oregon requirement of thirty hours (30) of classroom instruction. Attendance will be taken at the beginning of class.
- Pass/No Pass is based on 80% on all exit exams and final exam.
- Behind-the-Wheel requires a total of twelve hours (12); six (6) hours observing and six (6) hours driving.
- The student must be on time with permit and ready to drive or the drive lab will need to be re-scheduled with a \$60 make-up fee.
- Illness will require an automatically re-scheduled drive lab with no fee if drive instructor is notified via phone (text or verbal) at least 3 hours prior.
- If your student does not attend school that day due to illness, email [driver.education@orecity.k12.or.us](mailto:driver.education@orecity.k12.or.us) to notify classroom instructor. Other unavoidable circumstances with advance notice will be left up to the discretion of classroom and/or BTW instructor and/or program coordinator.

**Additional Information on the website: <http://ochspioneers.org/driver-education>**

Initialed copy on file w/ program:

\_\_\_\_ \*I understand that the program is designed for teens with learners permit only. Age: 15-17  
The driver education program is a state subsidized program, but is only funded for students with permits and not for licensed drivers. If a student has a license, obtains their license while taking the class, is 18 or turns 18 before completing the program, an additional \$210.00 will be charged. (Driver education is a part of the process for obtaining a provisional license (permit). At 18 years of age, you do not have to have a provisional license to obtain your license. That is why the state does not subsidize 18 and over.)

\_\_\_\_ \*\$60.00 fee will be incurred for the following: 1. Student does not show up for scheduled drive lab. 2. Student shows up without valid permit. 3. Less than a 3 hour advance notice by phone via text and/or verbal to drive lab instructor if student is out ill day of scheduled drive lab. You must 4. Drive lab instructor has to postpone drive lab due to student fails to show progress on skills learned from previous drive lab due to no drive practice.

\_\_\_\_ \*Students must show permit first day of scheduled class and last day of scheduled class. If a student obtains their license before program end date, and program is not notified and student and/or parent accepts Certificate of Completion Card, ODOT will notify DMV and student license will be suspended.

\_\_\_\_ \*I have the program calendar and my student knows what days to attend class and drive labs and has drive lab instructors name and phone number. Calendar is located on driver ed website: <http://ochspioneers.org/driver-education>

\_\_\_\_ \*Student/parent understand that a minimum of 5 hours practice driving must be performed during the 10 weeks. (Some students require more) A Home Supervised Drive Log will be provided by program to document the practice drives in weekly segments.

\_\_\_\_ \*Home Supervised Drive Log must be signed by parent/guardian and returned to drive lab instructor by last scheduled drive lab.

\_\_\_\_ \*Program does not provide final drive assessment retakes. Extenuating circumstances may apply w/ \$60.00 fee. It is crucial to the success of your student to practice all drive routes since final assessment is a combination of all the skills learned. Final drive assessment re-take is only for extenuating circumstances, not for students that do not practice. If student fails final drive-no Certificate of Completion Card will be issued. Student will need to schedule final drive with DMV.

New Driver: \_\_\_\_\_ Parent/Guardian: \_\_\_\_\_  
Winter Term 2017

This program is intended to teach the safe driving behaviors and skills to teen drivers for a lifetime of safe driving. The driver education program is a partnership with the parent/guardian and student. Student only has 6 hours of driving with instructor while enrolled in our program, and the other 6 hours, student is in back seat observing. It is crucial that parent/guardian has student practice driving our drive routes to demonstrate skills learned weekly to reinforce what is being taught in the classroom and behind the wheel. The number 1 cause of teen deaths in the United States are traffic fatalities, so please practice, practice, practice driving with your student.